**AFFIDAVIT OF [*FULL NAME OF DEPONENT*] OF PROOF OF PERSONAL SERVICE ON AN INDIVIDUAL BY SHERIFF’S OFFICER MADE ON [*DATE*]**

Full name of person to serve: [*name*]

[*SUPREME/DISTRICT/MAGISTRATES/ENVIRONMENT, RESOURCES AND DEVELOPMENT/YOUTH*] **Delete all but one** COURT OF SOUTH AUSTRALIA

[*COURT OF APPEAL*] **If applicable**

CIVIL JURISDICTION

[*MINOR CIVIL*] **If applicable**

[*NAME OF LIST*] LIST **If applicable**

**Please specify the Full Name including capacity (eg Administrator, Liquidator, Trustee) and Litigation Guardian Name (if applicable) for party. Each party should include a party number if more than one party of the same type.**

First Applicant

First Respondent

First Interested Party

|  |  |
| --- | --- |
| **Filed by the Sheriff’s Office** | |
| Full Name of Sheriff’s Officer |  |
| **Full name** |

|  |
| --- |
| **Affidavit of Service**  **Mark appropriate sections below with an ‘x’**  Process Type:  I, [*full name*],   * swear on oath that: * do truly and solemnly affirm that:   1. I served [*party title*], [*full* *name*], with the document[*s*] described below by way of personal service on [*name of person served*] at [*service location*] on [*date*] at approximately [*time*].  [ ] (a) the document(s) served already on the Court file is/are as follows:  [ ] [*document description*], dated [*date*], FDN [*FDN*]  [ ] [*document description*], dated [*date*], FDN [*FDN*]  [ ] [*document description*], dated [*date*], FDN [*FDN*]  [ ] [*document description*], dated [*date*], FDN [*FDN*]  [ ] (b) the document(s) served not on the Court file is/are as follows:  [ ] [*document description*], dated [*date*]  [ ] [*document description*], dated [*date*]  [ ] [*document description*], dated [*date*]  [ ] [*document description*], dated [*date*]  2. **Only select if paragraph 1(b) only selected above** The document(s) served not on the Court file [*is/are*] exhibited to this affidavit and marked [*exhibit number*].  3. I identified the person served by: [*details of how person served was identified*]  4. I had the following conversation with that person: [*details of any conversation about the document and the identity of that person*].  5. [*any other matter(s)*]  [*Sworn/Affirmed*] **select one** by the Deponent  At [*place*]  On [*date*]  …………………………………………  Signature of deponent  before me ………………………………………………  Signature of attesting witness  **Must be an authorised witness – see rule 31.9**  ………………………………………….  Printed name and title of witness  **Stamp here if applicable**  ………………………………………….  Qualification as authorised witness under section 27A(3) of the *Oaths Act 1936*.  ……………………………………..  ID number of witness **if applicable** |